

Southeast Region of the WOCN Society

Board Meeting Minutes

August 25, 2021

Rosen Centre, Orlando, Florida

Call to order: Board meeting of Southeast Region of the Wound, Ostomy and Continence Nurses Society was held in Orlando, Florida on August 25 at 7:15 pm and meeting convened at 8:30 pm President Glenda Brunette presiding and Cynceré Neal, Secretary

Attendees: Glenda Brunette, Angela Graham, Cynceré Neal, Sharon McCarthy, Angela Dye, Cordelia Lucas-Sherrod, Amy Armstrong, Martha Davidson, Meagan Chipman, David Dipuma and Bernie Haberer

Approval of minutes: Motion was made by Sharon and seconded to approve the January 22, 2021, virtual winter board meeting and February 25, 2021 virtual board meeting minutes.

Board Reports

Glenda Brunette- President

- 2021 conference: response from attendees and vendors overwhelmingly positive
- Two sessions re-engineered due to family Covid illness/VA travel restrictions & contract issues (J. Black, Nebraska-sponsored by Molnlycke initially)
- Patti Haberer offered to speak on MASD
- Jennifer Anderson agreed to speak on skin manifestations of Covid 19
- Discussed business/awards meeting flow
- Lead discussion about considering having virtual instead of in person conference in Alabama in 2022 due to challenges faced while planning for conference 2021. Board agreed to meet again September 2021 to discuss concerns and conference planning further.

Old business- None discussed

New business- per president's report 2022 conference planning (Jennifer Anderson, incoming director of conference planning) No discussion

Angela Graham-President Elect

- As part of her role, discussed the national task force in place to help with realignment of affiliates to have more standardization.

Cynceré Neal- Secretary

- Current membership is down to 633 from 729 as of January 2021
- Welcome letters sent to new members to SER is 61.
- Will be distributing minutes for the 2019 SER business meeting for approval at the business meeting.
- Will also need a sign in sheet for attendees that Glenda has already drafted.

Martha Davidson-Treasurer's report

- Mentioned checking and savings accounts at SunTrust and money market at Renasant without disclosing any dollar amount for information.
- Per national annual financial requirements W9 forms required for anyone receiving over \$600 to include:
 1. Scholarship winners for conference \$1000 and school for \$2500
 2. 1st place poster winner \$1000
 3. Speaker for pre-conference \$750.
- Vouchers for travel and other expenses-available on the board related website. Complete per P&P guidelines within 30 days and send them to the Treasurer and President.

Sharon McCarthy- Director of Conference Planning

- National requires a waiver to be signed by all in attendance to include attendees, board members and vendors. Signed waiver releases WOCN from all responsibility if they contract Covid.
 - CDC guidelines to be implemented during the conference
 - Conference attendance:
 1. As of 8/17/21 there was 9 cancellations
 2. 115 attendees registered for the conference. Per Bernie, there were 15 total as of today (8/25/21) that were cancelled.
 3. 26 preconference registered.
 - Joyce Black- problem with sponsorship and due to cost we are unable to accommodate a virtual presentation- Patti Haberer to speak on MASD
 - VA lecturers Bradley and Oszco speaking on incontinence cancelled due to family members testing positive with Covid and Jennifer Anderson speaking on Covid 19 skin changes.
 - UOAA Fun Walk scheduled for Friday at 530 am before breakfast symposium with 1 person signed up.
 - Exhibitors 39 exhibitors with 47 booths in place. There are about 13 vendors on the waiting list in case of cancellation. '
 - Cost of rental for the microphone is about \$600. Bernie purchased a megaphone for \$80 to use instead to announce \$50 prize winners during the exhibits.
 - Grants approved
 1. Hollister \$2000 sent to National in error- Bernie to contact Heather Martinek
 2. Smith & Nephew \$3000 received
 3. Convatec \$3000 sent to national in error- Bernie to contact
 4. Organogenesis \$3000 received
 5. Trio- Core books to be provided to one attendee after educational sessions. Per Bernie, Trio also donated additional money in the amount of \$10,000.
 - Florida Conference Planning Committee
 - Megan Chipman- Chairperson
 - A. Teri Robinson- Education Chair
 - B. Kathryn Dere-Exhibitor Chair
 - C. Patti Haberer -Poster Chair
 - D. Stephanie Garcia- Hospitality Chair
- David Dipuma with Defining Point gave conference updates

Angela Dye- Director of Awards

- Conference Scholarships
 - Felecia Barnes, GA
 - Stephanie Garcia, FL
 - Jason, Pratt, AL
 - Stephanie Fortenberry, GA
 - Cynthia Barney, FL
- Advanced Practice Scholarships
 - 2020**
 - Ashley Baxter, TN
 - Margaret Burden, FL
 - 2021**
 - Kristy Aiken, NC
 - Lauren Flook Brown, GA
- WOCN EP Scholarships
 - 2020**
 - Juleigh Vargas, AL
 - 2021**
 - Kristina Collins, AL
 - Christy Williams, AL
- WOCN Nurse of the year
 - 2020: Nancy Scott, FL
 - 2021: Cynthia Timms, GA
- WOCN Rookie of the year
 - 2020: Hannah Cleveland, GA
 - 2021 Michelle Gehring, AL
- Florida 2021 WOC Award recipient
 - Kathryn Dere, Longwood, FL

Cordelia Lucas- Sherrod- Director of Communications

- SER state reporters
 - Georgia: Laura Shafer served until May 1, 2021. Susan Beachum now reporter
 - Alabama Melanie Jacobs
 - Florida- Kathryn Dere
 - North Carolina- Angela Joyner
 - South Carolina Valeria Harris
 - Tennessee – open. Martha Davidson agreed to this position starting January 2022.
- Discussion about clarifying role of state reporter and time frame of positions as the roles are used for PGP points
- Social Media- Stephanie Garcia is now Director of Special Projects starting January 2022. She will continue as social media coordinator for Facebook, Instagram, LinkedIn and Twitter.
- Webpage has been updated with SER president's message
- Board members to send updates to communications director prn

Amy Armstrong- Director of Special Projects

- 18 posters have been accepted. 2 posters submitted by board members not judged.
- Martha created the information to be shared for the renaming of the Poster session after Renee Epting during the business meeting.

Elections Chair- Nancy Scott (Not present) Written report submitted

- **2021 Elections Results starting January 2022 (confidential TBA during business meeting 8/28/21)**
 - Director of Conference planning- Jennifer Anderson
 - Secretary- Cyncere Neal
 - Director of Special Projects- Stephania Garcia
 - Treasurer Deborah Nelson
- Number of members eligible to vote as of 7/17/21 was 593. 10% needed for quorum is 60. Total votes received was 90. Invalid votes 2. President to make a plea to members during the business meeting to vote during elections.
- Open positions for 2022 elections:
 - President Elect
 - Director of Awards
 - Director of Communications
 - Elections Chair
- Three of the positions were uncontested and low voter participation. A survey will be presented to members during the business meeting to inquire about reasons for low voter participation and for lack of candidates running for board positions.

Submitted by Cyncere Neal

Approved with edits 1/21/2022