



**MINUTES of Southeast Region of the Wound, Ostomy and Continence Nurses Society™**

**Meeting date: October 2, 2019**

**Call to order:** Board meeting of the Southeast Region of the Wound, Ostomy and Continence Nurses Society™, was held in Columbus, Georgia on October 2, 2019. The meeting convened at 5:50 pm with President Laura Shafer presiding, and Angela Graham, Secretary.

**Members in attendance:** Laura Shafer, President; Glenda Brunette, President Elect; Jennifer Anderson, Past President; Martha Davidson, Treasurer; Angela Dye, Director of Awards; Elaine Rush, Director Conference Planning; Amy Armstrong- Chair of Nominations Committee; Lori Borja, Director of Special Projects; Melanie Jacobs, Director of Communications; Bernie Haberer, Association Management and Webmaster.

**Other Attendees:** Susan Fincher - 2019 Conference Chair, Georgia; Thailer Waterworth Event Planner.

**Approval of minutes:** Motion was made by Elaine Rush, and seconded to approve the minutes of the Winter Board January 2019 Columbus, Georgia, and seconded to approve. **Motion carried.**

**Officers' reports:**

**Secretary:**

Membership at 690. Discussed ideas to promote membership. Noted 70 registrants as First Time Attendees for conference and they will be recognized at a reception during conference. Confirmed that Emory Welcome letter still be distributed to graduates. Welcome letter to new SER members also being sent and noted a WTA-C responded to last email blast.

**Treasurer:**

Financial Review

Conference Budget Review

Discussion regarding the transfer of Checking and Savings accounts to another bank since SunTrust is merging with BB&T. Banking issues occurred in the past with BB&T and another region doing business with the same bank. The funds will be moved to a bank that does not do business with another region or affiliate with the same Tax ID number. Motion was made by Martha Davidson, and seconded to the transfer of certain board funds to local banking institution by end of December. **Motion carried.**

Motion was made by Martha Davidson, and seconded to keep conference registration costs at current rate. **Motion carried.**

**President:**

Welcome

Glenda Brunette, President- Elect asked members to review Board Bylaws for future discussion and any amendments.

Board Position descriptions to be updated.

**Conference Update Report:**

Attendees: 150 registered at this time

Pre-conference Attendees: Full with waiting lists

Vendors: Several company mergers have resulted in fewer vendors and overall vendor support is down this year. 52 Vendors with 58 booths. Discussion regarding increasing vendor support.

Symposia: Full with wait list

Posters: 10 approved and will be displayed

Sponsors/Grants: ConvaTec, Smith & Nephew, Organogenesis; Osiris; Hartmann, Emory and Coloplast

**Diamond Sponsors:** Convatec, Molnlycke; **Gold Sponsors:** Hollister, KCI, Smith & Nephew; **Silver Sponsors:** Coloplast, Hartmann

Tote Bags: Hartmann sponsored

No sponsor identified for printing of program book. Discussion regarding decreasing brochure size/layout.

Lanyards: Emory

Thailer/Defining Point: Contracts requiring revised negotiations for Orlando 2020. Discussed reducing vendor space for 2021 in Alabama due to patterns in less booth/vendor participation. Good participation anticipated for the 5K event.

Orlando 2020: Chair: Megan Chipman; Education Comm: Terri Robinson, Hospitality Comm: Doriana Daniels; Poster Comm: Patti Haberer; Exhibitors Comm: Kathryn Dere.

### **Nominations Committee Report:**

Voting: 112 members

Reviewed timeline for Nomination submissions for 2020

Positions open for 2020:

President –Elect

Director of Communications

Director of Awards

Nomination Chair

New officers and directors:

Treasurer: Martha Davidson

Secretary: Deborah Nelson

Director of Special Projects: Amy Armstrong

Director of Conference Planning: Angela Graham

### **Awards Committee Report:**

Discussion re: clarifying bylaws re: board members voting.

6 eligible Conference scholarship applications; 5 awarded.

2 applicants for the Dorothy Doughty Education Scholarship

Motion made by Martha Davidson and seconded for DD Education Scholarship award to not exceed \$2500 each. **Motion carried.**

8 remaining SER pins

Youth Rally donation \$2000 processed and Youth Rally to be held July 20-25<sup>th</sup>, 2020 in San Diego, CA.

FOW Donation \$1000 processed

ROY: Sarah Gibson

NOY: David Crumbley

GA Recognition Award: Lucinda Bufford

**Director of Communications Report:**

State Reporters remain active. Discussion regarding social media follow up.

**Director of Special Projects Report:**

Poster Update:

13 abstracts submitted (20 were submitted in 2018)

10 accepted to be displayed

**General Discussion:**

Next Board Meeting will be held January 23-25<sup>th</sup>, 2020 in Orlando, Florida.

**Adjournment:** The meeting was adjourned

Angela Graham BSN RN CWOCN

Secretary

***APPROVED: 1/24/2020***