



## **MINUTES of Southeast Region of the Wound, Ostomy and Continence Nurses Society™**

**Meeting date: September 19, 2018**

**Call to order:** Board meeting of the Southeast Region of the Wound, Ostomy and Continence Nurses Society™, was held in Myrtle Beach, South Carolina. The meeting convened at 6:09 pm with President Jennifer Anderson presiding, and Angela Graham, Secretary.

**Members in attendance:** Jennifer Anderson, President , Laura Shafer, President-Elect; Martha Davidson, Treasurer; Nancy Scott, Director of Awards; Elaine Rush , Director Conference Planning; Amy Armstrong- Chair of Nominations Committee; Lori Borja , Director of Special Projects; Glenda Brunette , Director of Communications; Angela Howell, Event Planner; Bernie Haberer, Association Management and Webmaster

**Other Attendees:** Renee Epting 2018 Conference Chair, South Carolina.

**Approval of minutes:** Motion was made by Glenda Brunette, and seconded to approve the minutes of the Winter Board January, 2018. **Motion carried.**

### **Officers' reports:**

**Secretary:** Membership down slightly at 685.

**Treasurer:** “2018 SER WOCN Operating Budget, estimated” and the “2018 Conference Budget” were distributed and discussed.

Money Market fund has been moved to Renaissance Bank.

Reminder that a W-9 is needed before any funds distributed for scholarships and awards.

Reminder to scan all receipts for reimbursement to the President and the Treasurer for approval.

Motion was made by Laura Shafer, and seconded to increase paid hotel room nights to two for one speaker who was speaking for two sessions on the same day. **Motion carried.**

Motion made by Elaine Rush, and seconded to approve two nights stay for Kevin Emmons due to speaking at Pre- Con and a general session. **Motion carried.**

Motion made by Glenda Brunette, and seconded to pay for two nights for Lynette Franklin due to speaking at two sessions. **Motion carried.**

Motion made by Laura Shafer, and seconded to approve three nights stay for Katherine Jetter speaking on first and third day of conference. **Motion carried.**

### **President:**

Old Business:

1. Follow up discussion regarding WTA/OCA inclusion scholarships and eligibility issues. Motion made by Elaine Rush, and seconded to analyze the current WTA numbers in our region and table discussion till Winter Board meeting. **Motion carried.**

New Business:

1. Discussion regarding impact of Hurricane Florence and how to process requests for refunds.
2. Any refund requests will need written specific details and will be reviewed by a task force. Motion made by Lori Borja, and seconded to form task force to review all requests by 9/25/2018. Members of task force are Laura Sharfer/Chair, Martha Davidson, Glenda Brunette, Angela Graham and Lori Borja.
3. There have been 5 vendor cancellations. Motion made by Elaine Rush, and seconded to offer booth space at the 2019 conference versus refund with detailed account as to why vendor cancelled. **Motion carried.**

President attended leadership training at WOCN conference in Philadelphia. A new scholarship program announced, Fund the Future. Encouraging regional participation in matching funds of \$500,000 to support membership. SER continues to receive \$13 per regional member.

**Laura Shafer, President Elect announced beginning January 2019 all hotel stays for board meetings/conference will be paid up front by board members and reimbursed through our board reimbursement policy.**

### **Conference Planning Report:**

Attendees: 198 registered at this time with 20 cancellations due to flooding concerns due to Hurricane Florence.

Concessions will be available for vendors as requested from past evaluations.

26 copies of Scope/Standards of Practice will be given as door prizes at end of sessions.

Conference approved for 17.0 contact hours by the ASNA.

We received a total of \$23,050 in Educational Grants for conference from various vendors.

Bernie reported our new voting system of 1-5 eliminated tie votes.

9 volunteers thus far for 2019 Georgia conference.

Discussion regarding clarifying roles for Committee Chairs for conference and insuring that sessions meet the ANCC guidelines for contact hours.

Board website updated.

### **2019 Conference Columbus, Georgia October 3<sup>rd</sup> -5<sup>th</sup>, 2019:**

Conference Chair: Susan Fincher

Motion made by Glenda Brunette, and seconded to send out Prospectus by November 1<sup>st</sup>.

**Motion carried.**

Conference Sponsorship amounts:

Motion made by Glenda Brunette, and seconded to keep sponsorship for Pre-Con Breakfast at \$2,500. **Motion carried.**

Motions made by Martha Davidson, and seconded to keep Poster grant at \$1,750. **Motion carried.**

Motion made by Lori Borja, and seconded to keep lanyard sponsorship at \$600. **Motion carried.**

Motion made by Martha Davidson, and seconded to keep tote bag sponsorship at \$1,500. **Motion carried.**

Motion made by Martha Davidson, and seconded to keep break sponsorship at \$500. **Motion carried.**

Motion made by Elaine Rush, and seconded to increase booth fee for 2019 to \$1,100. **Motion carried.**

Motion made by Elaine Rush, and seconded that the booth fee includes only 2 (two) exhibitor attendees. **Motion carried.**

Motion made by Lori Borja, and seconded to keep Symposia fee at \$450. **Motion carried.**

2020 will be at the Rosen Centre, Orlando, Florida. September 23-26<sup>th</sup>, 2020.

2021 will be hosted by Alabama.

### **Nominations Committee Report:**

Elections were held for the following positions:

President Elect: Glenda Brunette

Director of Awards: Angela Dye

Director of Communication: Melanie Jacobs

There were 119 votes received meeting quorum, 22% membership

2019 Board Positions to be filled:

Secretary

Treasurer

Director of Special Projects

Director of Conference Planning

Nomination Committee Members (6)

### **Awards Committee Report:**

Nancy Scott presented information regarding the status of awards.

There were 4 applicants for the Dorothy Doughty Education Scholarships with each receiving \$2,500 each.

Youth Rally July 16-18, 2018.

Thank You notes received from UOWW and Youth Rally for our donations.

Discussion regarding need to obtain the remaining Nurse of the Year pins from jeweler and consider alternate site to obtain future pins.

### **Director of Communications Report:**

Glenda Brunette will be conference photographer. Continue to submit Facebook information.

**Director of Special Projects Report:**

Poster Update:

20 abstracts received. (22 for 2017)

15 posters accepted

(1 rejected, 4 with additional information requested and of those 2 resubmitted and accepted)

**General Discussion:**

Next Board Meeting will be held January 24-26<sup>th</sup> 2019 in Columbus, Georgia.

**Adjournment:** The meeting was adjourned at 8:00 pm.

Angela Graham BSN RN CWOCN

Secretary

***APPROVED:***

