



Monday, ~~June 18, 2020~~~~June 18, 2020~~~~June 15, 2020~~

Ms. Laura Shafer
President
SOUTHEAST REGION OF THE WOUND, OSTOMY AND CONTINENCE NURSES SOCIETY
4550 Thicket Trail
Snellville, GA 30039

Re: Addendum to the original signed and dated agreement Friday, July 20, 2018 for the SOUTHEAST REGION OF THE WOUND, OSTOMY AND CONTINENCE NURSES SOCIETY.

Dear Laura,

Please allow this letter to serve as an addendum to the letter of agreement ***signed Friday, July 20, 2018*** between SOUTHEAST REGION OF THE WOUND, OSTOMY AND CONTINENCE NURSES SOCIETY and ROSEN CENTRE HOTEL. In an effort to demonstrate our willingness to work with you in these unprecedented times, we have revised your attrition clause and Food and Beverage commitment for the SE Region WOCN 44th Annual Conference scheduled for Tuesday, September 22-Sunday, September 27, 2020 .

1) CHANGES IN ATTRITION/PERFORMANCE CLAUSE (from page 6, section 11 of the signed agreement)

Currently, The SER WOCN allowable attrition for their 2020 conference is 20% of the contracted guestroom nights. Hotel agrees that SER WOCN will have no liability for guestroom pick up performance for their Tuesday, September 22-Sunday, September 27, 2020 , 44th Annual Conference.

2) GUESTROOM RATES

Guestroom rates will remain as outlined in our original agreement.

3) REVISED FOOD & BEVERAGE GUARANTEE

The Hotel agrees to reduce SOUTHEAST REGION OF THE WOUND, OSTOMY AND CONTINENCE NURSES SOCIETY's Food and Beverage minimum guarantee of \$30,000 (exclusive of tax, service charge and inclusive of discounts) for the SE Region WOCN 44th Annual Conference. With this revision, SOUTHEAST REGION OF THE WOUND, OSTOMY AND CONTINENCE NURSES SOCIETY will now be responsible for the following food & beverage minimum:

Revised minimum guarantee of catered banquet Food and Beverage totaling \$18,000.00 (exclusive of tax and service charge and inclusive of discounts).

Should SE Region WOCN 44th Annual Conference not achieve the above guarantee; the shortfall will be charged to the Master Account.

4) CANCELLATION RATES

In the event of cancellation of the 2020 commitment between SOUTHEAST REGION OF THE WOUND, OSTOMY AND CONTINENCE NURSES SOCIETY and ROSEN CENTRE HOTEL, the originally contracted room revenue and minimum guarantee of food and beverage revenue as per contract signed and dated Friday, July 20, 2018 will apply towards the liquidated damages.

All other terms and conditions remain as originally contracted in the definite agreement signed on Friday, July 20, 2018. If this letter of agreement addendum meets with your approval, please sign and return the agreement to my attention via email at LMurr@RosenHotels.com, on or before **Wednesday, June 24, 2020**. If you have any questions or concerns, please don't hesitate to contact me at 407- 996-1733.

Authorized confirmation signature for:
SOUTHEAST REGION OF THE WOUND, OSTOMY AND CONTINENCE NURSES SOCIETY

Laura G. Shafer
6/17/2020
Laura Shafer
President

Date

Authorized confirmation signature for:
ROSEN CENTRE HOTEL

Lilianne Murr
National Sales Manager

Date